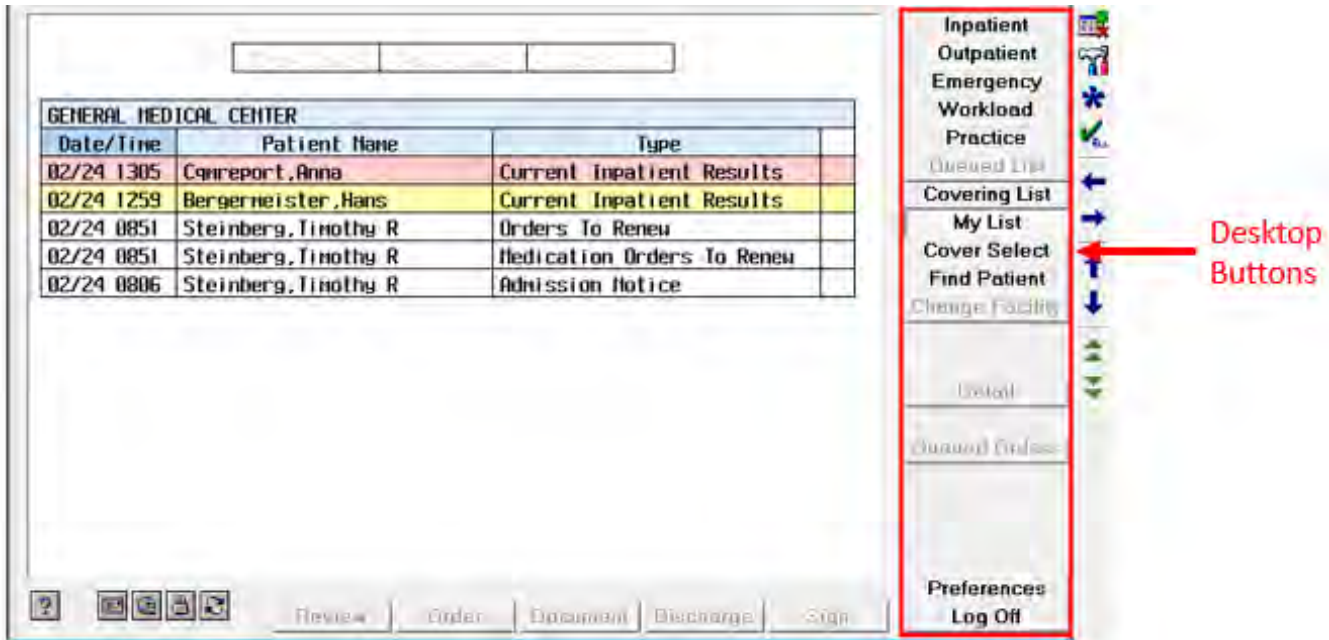


Provider Desktop User Guide (Meditech)

Using the Desktop Buttons

The Desktop buttons appear on the right side of the screen and control the Rounding Lists and other functions in Provider Desktop.



Inpatient: Current list of inpatients in a bed. This list is restricted to those inpatients for which you are the Attending, Consulting, or Covering provider.

Outpatient: List of patients that are scheduled for appointments and currently registered to you in an outpatient status (CLI, RCR, REF, and SDC).

Emergency: List of patients currently registered in the Emergency Department (ED). This button is only available if you are set up with EDM access.

Workload: Where you can electronically sign records (reports and orders).

Covering List: List of patients you are covering for another provider.

My List: Your list of Notifications or messages.

Cover Select: Go to a select group of patients based on a specific provider, provider group, workgroup or location for which you are covering.

Find Patient: Search for and add a patient to the rounding list using last name, first name with no space.

Change Facility: Select another facility and see your patients and messages at that facility.

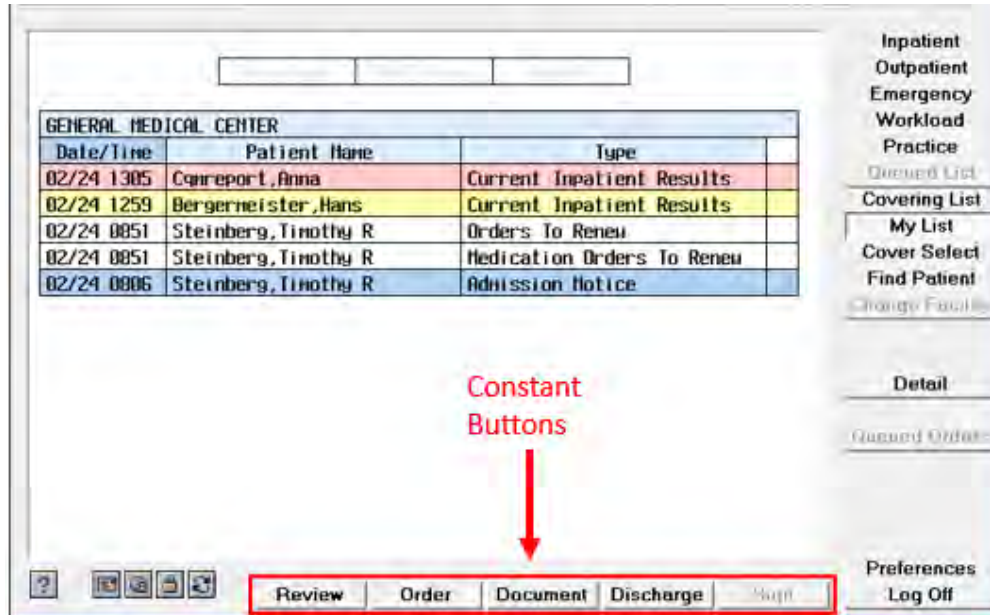
Preference: Change particular settings specific to your use of the system.

Log Off: Log off the Desktop, but not out of MEDITECH. If you entered the Provider Desktop via a menu, your screen is taken back to that menu item.

Provider Desktop User Guide (Meditech)

Using the Constant Buttons

This set of buttons always appears at the bottom of the screen display throughout the PCM suite of applications: Desktop, Clinical Review and Provider Documentation.



Notifications:

Abnormal results appear with a yellow background while critical results appear with a red background.

The **Review**, **Order**, **Document**, and **Discharge** buttons are low-lit until you select a Rounding List and patient.

Review: Go to Clinical Review for results.


Order: Go to Provider Order management to enter and review orders.

Document: Go to the Provider Documentation tool to enter notes (I.e., Consult, Discharge, or, Progress note).

Discharge: Go to Discharge Plan to enter details about the patient's discharge.

Sign: Go to PWM Unsigned Items List where you can electronically sign orders and reports. This button is low-lit from the initial screen if you have no orders or reports to sign.

 View standard MEDITECH online help documentation about the Desktop.

 Go to the print routine where you can print reports.